

Searching

How do I search for my permits/submittals?

- Log in to Citizen Access Portal (ACA)
- Click on Search Permits/Complaints
- All permits that are associated to the account will display.



- Use folders to organize permits (see Folders guide)
- Use the 'Select' Dropdown list from the top of the record bar to filter permits by status.

- Scroll to the bottom of the permit list to the General Search, and make the selection of 'Search my permits only', then add search criteria (i.e. permit number, address, project name, etc.).

General Search

General Search

Search by date range is optional.

☐ Search my permits only
☐ Search all Clark County records

Permit / Approved Listing Type:

--Select--

Permit Number:

BD##-####-###

Project Name:

If you cannot find the permit you are searching for, it is not 'linked' to your online account. Contact techsystemssupport@ClarkCountyNV.gov for assistance correcting this.

How do I search for permits/submittals that are not mine?

- From the General Search shown above, take the option to 'Search all Clark County records', then add search criteria (i.e. permit number, address, project name, etc.).

Searching

General Search

General Search

Search by date range is optional.

- ☐ Search my permits only
- ☒ Search all Clark County records

Permit / Approved Listing Type:

--Select--

Permit Number:

BD##-##-##-##

Project Name: